

ALPR hotlists in Axon Evidence - Fleet 3

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ALPR hotlists in Axon Evidence

Hotlists are lists of known license plates and vehicles of interest, typically stolen or associated with unlawful activity or missing persons. This article describes how to upload and add to a local, state, and federal hotlist in Axon Evidence.

Hotlists fall into the following general categories of license plates or vehicles:

- Known to be stolen.
- Known to be associated with known or potential criminal activity, such as gangs, watch lists, or known associates of criminal activity.
- Having administrative issues such as unpaid car tabs or unpaid traffic fines.

Types of hotlists

Different countries, states, and jurisdictions have different lists for different reasons, but they generally scrape a variety of data sources to identify important vehicles of interest. Sample hotlists include:

USA FBI or NCIC hotlists

A collection of lists of stolen automobiles or other automobiles of interest associated with known persons of interest or terrorists.

Access to NCIC hotlists is available to all law enforcement agencies nationwide, but each state has a process agencies must follow to allow ALPR system suppliers, including Axon, to gain access. There is no national standard practice for ALPR system supplier access approval, but typically it only needs to be completed once in each state. Axon will work with each agency and the respective CJIS Systems Agency (CSA) to meet the access approval requirements.

Once approved, Axon Evidence can automatically ingest the NCIC hotlist from state CJIS Systems Agency (CSA) network and push updates to active Fleet 3 systems without agency manual interaction.

State, DMV, or DOR hotlists

Some states maintain a list of vehicles of interest for various processes such as insurance violations, local stolen property lists, or known gang members.

Similar to NCIC, access to these lists are typically controlled by the state CSA and agencies wishing to use Axon ALPR to alert against these lists must follow their state's applicable ALPR vendor access approval process. Axon will work with each agency and the respective CSA to meet the access approval requirements.

Unlike NCIC, state lists vary in content and format from state to state. Integration with these hotlists requires custom API development. Work with your Axon representative to detail the technical and security/legal requirements for your state to enable these integrations.

Local BOLO or APB hotlists

Hotlists can be specific to a police agency or region within a city or county. This includes city-wide APB (All Points/Police Bulletin) or BOLO (Be On the Lookout) alerts for vehicles of interest that don't appear in the NCIC system.

Amber or Silver alert hotlists

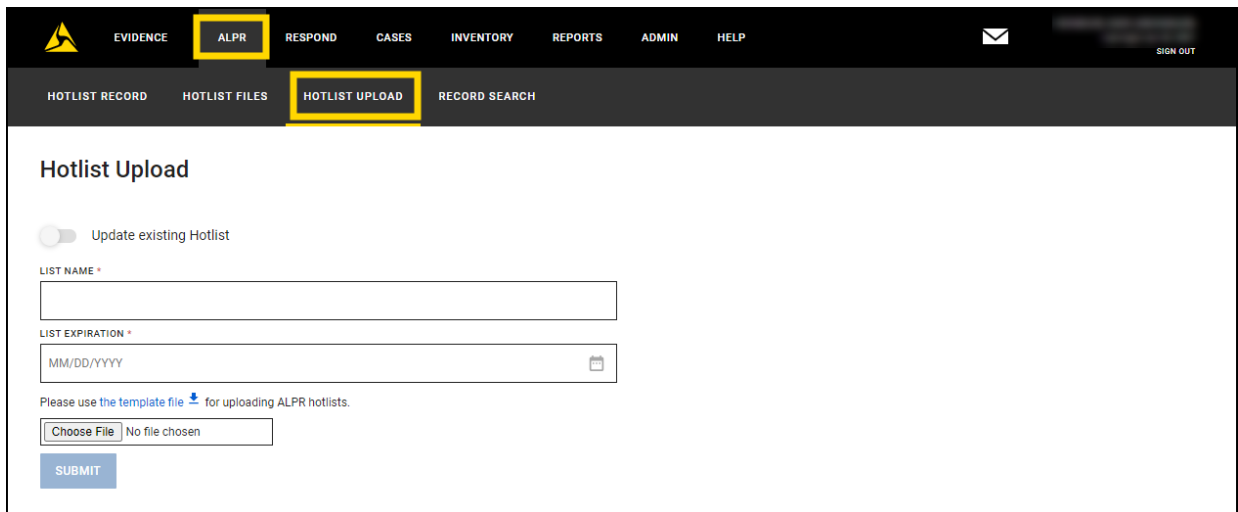
Amber alerts for missing children are a critical safety program in the USA that notifies not only all law enforcement but also the public of the details of an abducted child and information on the vehicle involved.

Upload a local hotlist

Uploaded hotlist files cannot exceed 500,000 records and/or 50MB, whichever comes first. Agency maximum total hotlist records is 15 million.

To upload a local hotlist:

1. On the menu bar in Axon Evidence, select **ALPR** and then **Hotlist upload**.



2. If you're updating a hotlist that already exists in your database, toggle **Update existing hotlist** on. Updating an existing hotlist will remove any records that do not appear in the uploaded file.
3. If the hotlist is not already in the prescribed Axon .csv format, download the linked template file and fill in the information using Excel or a similar program. File column headers are:
 - Key, licensePlate, registrationState, offenseCategoryId, offensePriority, year, model, vin, color, vehicle Type, registrationDate, expirationDate, note, firstName, lastName, gender, address1, address2, city, state, zip, weight, height, eyes, and birthdate
 - Most fields are self-explanatory, there are a few special ones:
 - **key** – The unique record identifier within your hot list. During list upload, if the key matches a key in a list that already exists in Axon Evidence with the same list name, then that associated record will be updated in that list with the information in the newly uploaded list. If the key does not match a key in a list that already exists with the same list name, a new record is added to that list. If you are using some other database type tool to manage hotlists, each record should already have a unique key which can be used to populate this field.
 - **offenseCategoryId** – This is a coded entry. See [Decoding Offense Category for .csv Uploads](#) below.

- **offensePriority** – This is a coded entry. See [Decoding Hotlist Priority for .csv Uploads](#) below.

4. Enter the **List name** of the list you're uploading.
5. Enter the **List expiration** date when you'd like this hotlist to expire.
6. Select **Choose file** to attach the completed hotlist file.
7. Select **Submit** to upload the hotlist.

Add to a hotlist


To add to an existing hotlist:

1. On the menu bar in Axon Evidence, select **ALPR** and then **Hotlist record**.

The screenshot shows the Axon Evidence web interface. The top navigation bar includes 'EVIDENCE', 'ALPR' (highlighted with a yellow box), 'RESPOND', 'CASES', 'INVENTORY', 'REPORTS', 'ADMIN', and 'HELP'. Below this, a sub-menu bar shows 'HOTLIST RECORD' (highlighted with a yellow box), 'HOTLIST FILES', 'HOTLIST UPLOAD', and 'RECORD SEARCH'. The main content area is titled 'Hotlist Records Management'. It features three input fields: 'LICENSE PLATE', 'HOTLIST NAME', and 'HOTLIST OWNER'. To the right of these fields are 'RESET FILTERS' and a blue 'SEARCH' button. At the bottom left, there are links for 'NEW', 'EDIT', and 'DELETE'.

2. Select **New** to create a new record in your hotlist. A details pane displays on the right side of the screen.

The screenshot shows a 'Create new Hotlist Record' form. It has a title bar with a close button (X). The form contains several input fields: 'LICENSE PLATE NUMBER' (text input), 'OFFENSE CATEGORY' (dropdown menu), 'OFFENSE PRIORITY' (dropdown menu), 'LIST NAME' (text input), 'REGISTRATION STATE' (text input), and 'RECORD EXPIRATION' (date picker). Below these is a 'NOTE' text area. There are two expandable sections: 'CAR INFORMATION' and 'OWNER INFORMATION', each with a dropdown arrow. At the bottom are 'CANCEL' and 'SUBMIT' buttons.

3. Enter or select the appropriate content for each field. In the **List Name** field, either enter the name of the list to add this record to or enter a new hotlist name. The **Notes** field is optional.
4. Enter any additional vehicle or vehicle-owner details you have in the **Car information** and **Owner information** sections.
5. Select **Submit** .

Offense category codes

Following are the codes for offense category used in CSV file uploads.

Code	Category	Code	Category	Code	Category
0	Other	1	Abandoned Vehicle	2	Amber Alert
3	Armed Robbery	4	Assault	5	Battery Assault
6	Capias Warrant	7	Car Jacking	8	Child Abduction

9	Deported Felon	10	Disorderly Conduct	11	Expired
12	Felony Theft	13	Felony Warrant	14	Fugitive
15	Gang Member	16	Hit and Run	17	Homicide
18	Law Enforcement Suspect	19	Misdemeanor	20	Missing Person
21	Narcotics	22	Prostitution	23	Protection Order
24	Revoked License	25	Sex Offender	26	Stolen License Plate
27	Stolen Vehicle	28	Suspect	29	Terrorist
30	Unlicensed Driver	31	Wanted Person	32	Wanted Vehicle
101	Suspended Registration	102	Suspended Driver	103	Suspended in Possession
104	Suspended with Registrant	105	Terminated	106	Stolen / Unissued License
107	Spoiled	108	Missing License / License Plate	109	Unattached
110	No Insurance	111	Sanctioned Driver	112	Cancelled/Terminated
113	Unrenewable	114	Expired Tag	115	Expired License
116	Felony Vehicle	117	Attempt to Locate	118	Used in Misdemeanor or Felony Offense
119	Reported Lost/Missing	120	Person of Interest	121	Threats to Law Enforcement
122	BOLO	123	HAZMAT	124	Stop and Hold
125	Court Action	126	Special Interest Person (SIP)	127	Prohibited
128	Suspended Plate	129	Plate in Poor Standing	130	Supervised Release
131	Protective Interest	132	Violent Person	133	Immigration Violator
134	CPIC Data Records	135	Gang or Suspected Terrorist	136	Warrants

Hotlist priority codes

Following are codes for hotlist priority used in CSV file uploads.

Code	Priority
1	Low
2	Normal
3	High

Next topic: [Flock Safety upload](#)